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Minutes of First Regular Meeting  
of the  
Board of Trustees  
of  
The Winnipeg School Division

**APPROVED BY THE  
BOARD ON  
SEPTEMBER 23, 2013**

Board Room, Administration Building,  
Winnipeg, September 9, 2013.

The First Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:02 p.m.

The Secretary-Treasurer called the meeting to order.

Present: Trustees S. Hrynyk (electronically), M. Wasyliv, C. Collins, K. Barr, R. Hildahl, D. Bautista, M. Babinsky, J. Sneesby, A. Ramos

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes, R. Chartrand, D. Persaud, D. Burgos, E. Barnaby, G. Heath, B. Lapointe

**ELECTIONS AND APPOINTMENTS IN ACCORDANCE WITH BY-LAW NO. 1203**

**1 - Appointment of Scrutineers**

The Secretary-Treasurer called for nominations for the appointment of two scrutineers for the counting of ballots, in accordance with Procedural By-law No. 1203.

Hidahl-Barr That P. Clarke, Chief Superintendent, and K. Seiler, Superintendent of Schools – Inner City, be named as scrutineers for the counting of ballots. - Carried.

**2 - Election of Chair**

The Secretary-Treasurer called for nominations for the position of Chair of the Board.

Trustee Hildahl nominated Trustee Hrynyk

There being no further nominations, the Secretary-Treasurer declared Trustee Hrynyk as Chair of the Board for the ensuing year.

**3 - Election of Vice-Chair**

The Secretary-Treasurer called for nominations for the position of Vice-Chair of the Board.

Trustee Barr nominated Trustee Wasyliv

There being no further nominations, the Secretary-Treasurer declared Trustee Wasyliv as Vice-Chair of the Board for the ensuing year.

#### 4 - Chair's Remarks

*(As the Chair was present via electronic means, she did not give remarks as this time.)*

#### 5 - Policy/Program Committee

The Chair called for nominations for the position of Chair of the Policy/Program Committee.

Trustee Collins nominated Trustee Hildahl

There being no further nominations, the Chair declared Trustee Hildahl as Chair of the Policy/Program Committee for the ensuing year.

#### 6 - Finance/Personnel Committee

The Chair called for nominations for the position of Chair of the Finance/Personnel Committee.

Trustee Ramos nominated Trustee Collins

There being no further nominations, the Chair declared Trustee Collins as Chair of the Finance/Personnel Committee for the ensuing year.

#### 7 - Building/Transportation Committee

The Chair called for nominations for the position of Chair of the Building/Transportation Committee.

Trustee Barr nominated Trustee Bautista

There being no further nominations, the Chair declared Trustee Bautista as Chair of the Building/Transportation Committee for the ensuing year.

#### 8 - Public Relations/Communications Committee

The Chair called for nominations for the position of Chair of the Public Relations/Communications Committee.

Trustee Barr nominated Trustee Ramos

There being no further nominations, the Chair declared Trustee Ramos as Chair of the Public Relations/Communications Committee for the ensuing year.

9 - Finance/Personnel Committee

The Chair called for nominations for two trustee representatives to the Finance/Personnel Committee.

Trustee Collins nominated Trustee Barr  
Trustee Collins nominated Trustee Wasyliv

There being no further nominations, the Chair declared Trustee Barr and Trustee Wasyliv as members of the Finance/Personnel Committee for the ensuing year.

10 - Building/Transportation Committee

The Chair called for nominations for two trustee representatives to the Building/Transportation Committee.

Trustee Hildahl nominated Trustee Collins  
Trustee Hildahl nominated Trustee Babinsky

There being no further nominations, the Chair declared Trustee Collins and Trustee Babinsky as members of the Building/Transportation Committee for the ensuing year.

11 - Public Relations/Communications Committee

The Chair called for nominations for two representatives to the Public Relations/Communications Committee.

Trustee Ramos nominated Trustee Sneesby  
Trustee Ramos nominated Trustee Hildahl

There being no further nominations, the Chair declared Trustee Sneesby and Trustee Hildahl as members of the Public Relations/Communications Committee for the ensuing year.

12 - Pension Committee for Employees Other Than Teachers

The Chair called for nominations for four trustee representatives to the Pension Committee for Employees Other Than Teachers.

Trustee Ramos nominated Trustee Babinsky  
Trustee Ramos nominated Trustee Sneesby  
Trustee Ramos nominated Trustee Bautista  
Trustee Ramos nominated Trustee Collins

There being no further nominations, the Chair declared Trustees Babinsky, Sneesby, Bautista and Collins as members of the Pension Committee for Employees Other Than Teachers for the ensuing year.

### 13 - Children's Heritage Fund Committee

The Chair called for nominations for two trustee representatives to the Children's Heritage Fund Committee.

Trustee Barr nominated Trustee Collins  
Trustee Barr nominated Trustee Ramos

There being no further nominations, the Chairperson declared Trustee Collins and Trustee Ramos as representatives to the Children's Heritage Fund Committee for the ensuing year.

### 14 – Sinking Fund Committee

The Chair called for nominations for one trustee representative to the Sinking Fund Committee.

Trustee Collins nominated Trustee Hrynyk

There being no further nominations, the Chair declared Trustee Hrynyk as the representative to the Sinking Fund Committee for the ensuing year.

### 15 - WSD / Winnipeg Police Services Joint Committee

The Chair called for nominations for three trustee representatives to the WSD / Winnipeg Police Services Joint Committee (one from each Ward).

Trustee Hildahl nominated Trustee Sneesby (Ward 1)  
Trustee Barr nominated Trustee Collins (Ward 2)  
Trustee Ramos nominated Trustee Babinsky (Ward 3)

The Chair declared Trustee Sneesby (Ward 1), Trustee Collins (Ward 2), and Trustee Babinsky (Ward 3) as representatives to the WSD / Winnipeg Police Services Joint Committee.

### 16 – WSD / WTA Joint Committee

The Chair called for nominations for the position of Chair of the WSD / WTA Joint Committee.

Trustee Collins nominated Trustee Barr

There being no further nominations, Trustee Barr was declared as Chair of the WSD / WTA Joint Committee for the ensuing year.

The Chair called for nominations for two trustee representatives to the WSD / WTA Joint Committee.

Trustee Barr nominated Trustee Collins  
Trustee Barr nominated Trustee Hrynyk

There being no further nominations the Chair declared Trustee Collins and Trustee Hrynyk as representatives to the WSD / WTA Joint Committee for the ensuing year.

17 - Advisory Committees

Barr-Ramos

That the following Advisory Committees be re-established:

Central Advisory Committee  
Inner City District Advisory Committee  
North District Advisory Committee  
South District Advisory Committee  
French Immersion Advisory Committee  
Student Advisory Committee  
- Carried.

18 - Central Advisory Committee

The Chair called for nominations for one trustee representative and one trustee alternate to the Central Advisory Committee.

Trustee Barr nominated Trustee Collins  
Trustee Collins nominated Trustee Bautista

There being no further nominations, the Chair declared Trustee Collins as the representative and Trustee Bautista as the alternative representative to the Central Advisory Committee for the ensuing year.

19 - Inner City District Advisory Committee

The Chair called for nominations for one trustee representative and one trustee alternate to the Inner City District Advisory Committee.

Trustee Collins nominated Trustee Barr  
Trustee Collins nominated Trustee Babinsky

There being no further nominations, the Chair declared Trustee Barr as the representative and Trustee Babinsky as the alternative representative to the Inner City District Advisory Committee for the ensuing year.

20 - North District Advisory Committee

The Chair called for nominations for one trustee representative and one trustee alternate to the North District Advisory Committee.

Trustee Barr nominated Trustee Bautista  
Trustee Bautista nominated Trustee Hrynyk

There being no further nominations, the Chair declared Trustee Bautista as the representative and Trustee Hrynyk as the alternative representative to the North District Advisory Committee for the ensuing year.

### 21 - South District Advisory Committee

The Chair called for nominations for one trustee representative and one trustee alternate to the South District Advisory Committee.

Trustee Hildahl nominated Trustee Sneesby  
Trustee Hildahl nominated Trustee Wasyliw

There being no further nominations, the Chair declared Trustee Sneesby as the representative and Trustee Wasyliw as the alternative representative to the South Advisory Committee for the ensuing year.

### 22 - French Immersion Advisory Committee

The Chair called for nominations for one trustee representative and one trustee alternate to the French Immersion Advisory Committee.

Trustee Collins nominated Trustee Ramos  
Trustee Ramos nominated Trustee Hildahl

There being no further nominations, the Chair declared Trustee Ramos as the representative and Trustee Hildahl as the alternative representative to the French Immersion Advisory Committee.

### 23 - Student Advisory Committee

The Chair called for nominations for one trustee representative and one trustee alternate to the Student Advisory Committee.

Trustee Hildahl nominated Trustee Barr  
Trustee Hildahl nominated Trustee Ramos

There being no further nominations, the Chair declared Trustee Barr as the representative and Trustee Ramos as the alternative representative to the Student Advisory Committee.

### 24 – Special Education Administrative Committee

The Chair called for nominations for one trustee representative to the Special Education Administrative Committee.

Trustee Hildahl nominated Trustee Ramos

There being no further nominations, the Chair declared Trustee Ramos as representative to the Special Education Administrative Committee.

25 – Ward Boundaries Committee

Barr-Collins That the Ward Boundaries Committee be re-established - Carried

That the Special Committee to the Ward Boundaries Committee be reconstituted.

That Trustees Kristine Barr (chair), Rita Hildahl, Mark Wasyliv, Jackie Sneesby, and Suzanne Hrynyk be re-appointed to the Ward Boundaries Committee. – Carried.

**APPROVAL OF THE AGENDA**

Ramos-Wasyliv That the Agenda for the regular meeting of the School Board to be held this evening, September 9, 2013, be approved. – Carried.

**READING AND CONFIRMING OF MINUTES**

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Ramos-Sneesby Regular Meeting – June 17, 2013  
Ramos-Sneesby Special Meeting – June 24, 2013

**READING OF COMMUNICATIONS AND PETITIONS**

The following correspondence was dealt with as indicated:

OC12-13 – From Angela Carfrae, Cyber Defence Challenge (CDC) Board Member

Letter formally introducing the Cyber Defence Challenge program to the Winnipeg School Division. Advising that currently some high schools have already participated in the program and CDC's intention to expand to all Winnipeg schools in the fall of 2013.

Collins-Bautista *That this correspondence be referred to the administration.* – Carried.

OC13-13 – From Honourable Nancy Allan, Minister of Education

Thanking the Board of Trustees for the letter outlining actions being taken due to a petition from resident electors for a change to the current three ward system.

Hildahl-Collins *That this correspondence be received as information.* – Carried.

OC14-13 – From Honourable Nancy Allan, Minister of Education

Letter informing The Winnipeg School Division of project approval on the Queenston School – New Gymnasium and authorizing to proceed with Construction Documents.

Collins-Hildahl *That this correspondence be received as information.* – Carried.

## **PRESENTATION AND CONSIDERATION OF REPORTS**

The following reports were considered:

Superintendent's Report No.10-2013	Dated September 9, 2013
Ward Boundaries Committee Report No. 1-2013	Dated June 25, 2013

### Superintendent's Report No. 10-2013

Collins-Barr	That Clause No. 1a (Accounts List/Summaries of Salaries and Wages) be approved. - Carried.
Collins-Hildahl	That Clause No. 1b (Accounts List/Summaries of Salaries and Wages) be approved. - Carried.
Hildahl-Sneesby	That the recommendation for Clause No. 2a (Recognition for Special Accomplishments) be approved. - Carried.
Bautista-Babinsky	That the recommendation for Clause No. 2b (Recognition for Special Accomplishments) be approved. - Carried.
Collins-Bautista	That Clause No. 3 (Lighthouse Programs - Manitoba Justice King Edward School 2013/2014) be approved. - Carried.

### Ward Boundaries Committee Report No. 1-2013

Barr-Collins	That the Ward Boundaries Committee Report No. 1-2013 be received. – Carried.
Barr-Collins	That Clause No. 1 (Ward Boundaries) be approved.
Hildahl-Babinsky	That Clause No. 1 (Ward Boundaries) be referred back to the Ward Boundaries Committee for discussion.
Babinsky-Ramos	That a recorded vote be taken. – Carried.

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes:	Trustees Hildahl, Bautista, Babinsky, Ramos, Sneesby, Wasyliw	- 6
Nays:	Trustees Collins, Hrynyk, Barr	- 3

## **ENQUIRIES AND ANNOUNCEMENTS**

### 26 – Recorded Board Meetings

Trustee Babinsky informed trustees that previously he had suggested that the Board review the possibility of videotaping Board Meetings to be posted on the Division's website. He indicated that he has looked at some websites including the Edmonton Public School Board website and they record their Board meetings on a weekly basis. Trustee Babinsky indicated that a few years ago he had requested that consideration be given to purchasing video equipment as he feels this is a great way for our residents to view school board meetings.



27 – Liquor Outlets Near Schools

Trustee Collins informed trustees that she received correspondence from Minister Jim Rondeau regarding the proximity of liquor sales outlets near schools and advised that the Province is currently reviewing liquor laws with a view to increase public health and safety.

28 – Housing Update In School Division

Trustee Collins also provided trustees with an update on the housing construction in the vicinity of Dufferin and surrounding schools.

29 – Bill 18, The Public Schools Amendment Act (Safe and Inclusive Schools)

Trustee Hildahl informed trustees that she attended the hearings on Bill 18, The Public Schools Amendment Act (Safe and Inclusive Schools) on September 3rd, 2013 to present the Division's Brief to the Standing Committee on Human Resources. The report was well received.

**NEW BUSINESS**30 - Condolences

The following motion was adopted by a silent standing vote:

That the Board's sympathy be recorded, with regret, in the bereavement of the following:

On May 30, 2013, Minnie Cantor, Retired Clerk, a member of our staff for 15 years;

On June 8, 2013, Doreen Kee, Retired Social Worker/Clinician, a member of our staff for 23 years;

On June 23, 2013, Alvin Weibe, Retired Teacher, a member of our staff for 38 years;

On June 23, 2013, Christine Ogg, Retired Clerk, a member of our staff for 6 years;

On June 30, 2013, Ronald Martin, Retired Head Caretaker, a member of our staff for 28 years;

On July 12, 2013, Jeffrey Deitz, Vice-Principal, a member of our staff for 31 years;

On July 20, 2013, Gary Comack, Principal, a member of our staff for 38 years;

On July 25, 2013, Linda Roy, Education Assistant, a member of our staff for 16 years;

On July 27, 2013, 'Norman' Donald McCormack, Retired Assistant Caretaker, a member of our staff for 21 years;

On July 31, 2013, Agatha Wasyłowski, Retired Education Assistant, a member of our staff for 17 years;

On August 1, 2013, Marlene Zakowich, Retired Guidance Secretary, a member of our staff for 21 years;

On August 4, 2013, Martin Smith, Retired Carpenter, a member of our staff for 14 years;

On August 22, 2013, Marion Voellinger, Retired Clerk, a member of our staff for 13 years;

and that this motion be adopted by a silent standing vote. – Carried.

31- By-Law No. 1216 – THIRD READING  
Religious Instruction at Sargent Park School

Babinsky-Bautista That By-Law No. 1216, a by-law of The Winnipeg School Division for the purpose of permitting religious instruction at Sargent Park School, be read a third time in short and passed. - Carried.

Trustee Babinsky requested that a recorded vote be taken.

The motion was voted on and declared – defeated

*By-Law No. 1216 then read accordingly.*

32 - By-Law 1217 – FIRST READING  
DEBENTURE BORROWING - \$1,148,500.00

Collins-Bautista That By-Law No. 1217, a by-law of The Winnipeg School Division for the purpose of borrowing ONE MILLION ONE HUNDRED AND FORTY EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$1,148,500.00) for certain building projects be introduced and read a first time in short. – Carried.

*By-Law No. 1217 was then read accordingly.*

**AGENDA INFORMATION ITEMS**

Sneesby-Babinsky That Information Correspondence No. IC14-13 – IC24-13 be received as information. – Carried.

Sneesby-Babinsky That Superintendent's Information Report No.9-2013 be received as information. – Carried.

**BUSINESS MATTERS AS DEFINED IN RULE 42.7****Committee of the Whole**

Babinsky-Sneesby                      That the Board recess into Committee of the Whole in camera at this time. - Carried.

The Board then recessed into Committee of the Whole in camera at 8:15 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 8:20 p.m., Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee:

**33 – Leaves of Absence – Without Salary**

Hildahl-Collins                      That the leaves of absence without salary as outlined in the confidential report dated September 9, 2013 be granted. – Carried.

**34 – Suspension Report – September 2012-June 2013**

Hildahl-Barr                              That the Suspension Report for September 2012 – June 2013 be received as information. – Carried.

**35 – Lease Renewal – Ndinawe Off-Campus Program**

Hildahl-Bautista                      That subject to the approval of the Public Schools Finance Board, the proper officers of the Division be authorized to enter into a lease agreement with Ndinawe Maaganag Endaawaad Inc. for the lease of property located at 472 Selkirk Avenue for the period August 1, 2013 to July 31, 2014. – Carried

**36 – Administrative Appointment  
Supervising Vice-Principal, Daniel McIntyre Collegiate Institute**

Hildahl-Babinsky                      That effective September 10, 2013 Dino Di Fabrizio be appointed to the position of Supervising Vice-Principal at Daniel McIntyre Collegiate Institute. – Carried

**37 – Administrative Appointment  
Teaching Vice-Principal, John M. King**

Hildahl-Ramos                              That effective September 10, 2013 Wendy Verbong be appointed to the position of Teaching Vice-Principal at John M. King School. – Carried.

Committee of the Whole

Collins-Babinsky

That the Board recess in Committee of the Whole in closed camera at this time. – Carried.

The Board then recessed into Committee of the Whole in closed camera at 8:32 p.m. with the Chief Superintendent and Secretary-Treasurer in attendance.

Trustee Barr, the Acting Vice-Chair of the Committee of the Whole reported that there was a discussion regarding personnel matters.

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The Meeting adjourned at 8:35 p.m.

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Chair

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Secretary-Treasurer

**SUPERINTENDENT'S REPORT NO. 10 - 2013**

To the Chair and Members  
Winnipeg School Board

September 9, 2013

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the months of June and July 2013, and Accounts List for the month of June and July 2013 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of June and July 2013, as summarized on Accounts List 2013-06 and 2013-07 be approved and confirmed.
- (b) That the June and July 2013 list of payment of accounts be approved and confirmed.

2. Recognition for Special Accomplishments

- a) Katherine Abra, a teacher at École River Heights School has been selected to participate in the *Teachers Institute on Canadian Parliamentary Democracy* from November 3 - 8, 2013 in Ottawa, Ontario. The *Teachers Institute* is a unique week-long professional development opportunity to explore Canada's national legislature in the company of parliamentary experts and educators from all regions of the country.

The cost to participate in the program is \$500. Accommodations, transportation, materials and program costs are provided by Parliament and its partners.

It is recommended that in accordance with Board Policy AGAB – Recognition for Special Accomplishment, that funding be provided for Katherine Abra in the amount of \$500 to support her participation in the program from November 3-8, 2013 in Ottawa, Ontario and that funding for substitute costs for up to 5 days be approved.

- b) Maggie Henderson, a teacher at Machray School has been selected to participate in the *Teachers Institute on Canadian Parliamentary Democracy* from November 3 - 8, 2013 in Ottawa, Ontario. The *Teachers Institute* is a unique week-long professional development opportunity to explore Canada's national legislature in the company of parliamentary experts and educators from all regions of the country.

The cost to participate in the program is \$500. Accommodations, transportation, materials and program costs are provided by Parliament and its partners.

It is recommended that in accordance with Board Policy AGAB – Recognition for Special Accomplishments, that funding be provided for Maggie Henderson in the amount of \$500 to support her participation in the program from November 3-8, 2013 in Ottawa, Ontario and that funding for substitute costs for up to 2 days be approved.

## Superintendent's Report No.10-2013

Recommendations:

That in accordance with Policy AGAB – Recognition for Special Accomplishment, authority be given for:

- a) Katherine Abra, teacher from École River Heights School to receive funding in the amount of \$500 to support her attendance at the *Teachers Institute on Canadian Parliamentary Democracy* from November 3 - 8, 2013 in Ottawa, Ontario and funding for substitute costs for up to 5 days.
  
- b) Maggie Henderson, a teacher from Machray School to receive funding in the amount of \$500 to support her attendance at the *Teachers Institute on Canadian Parliamentary Democracy* from November 3 - 8, 2013 in Ottawa, Ontario and funding for substitute costs for up to 2 days.

3. Lighthouse Programs - Manitoba Justice  
King Edward School 2013/2014

Ongoing funding in the amount of \$9,046 has been approved by Manitoba Justice in support of the Lighthouse Program at King Edward Community School.

The project provides activities which include computer access, homework help, cooking classes, judo, organized games and crafts for children age 6 - 12 on Friday evenings from 6:00 to 8:00 p.m. and Saturday afternoons from 2:00 to 6:00 p.m. for 10 months during the 2013/2014 school year.

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Manitoba Justice in the amount of \$9,046 for the Lighthouse Program at King Edward School for the 2013/2014 school year.

Respectfully submitted,

P.E. CLARKE  
Chief Superintendent

**WARD BOUNDARIES COMMITTEE REPORT NO. 1-2013**

To the Chair and Members  
Winnipeg Public School Board:

July 25, 2013

Your Ward Boundaries Committee reports as follows:

**1. Ward Boundaries**

At a meeting held May 6, 2013, the Board of Trustees received a petition requesting that the Winnipeg School Division give consideration to changing the size of the school board wards in the division. Specifically, the petition requests that the present three ward system with three trustees in each ward be changed to a nine ward system with one trustee in each ward.

Your Committee was informed that *under Section 57(1) of the Public Schools Act*, the Division may give consideration to alter the boundaries of existing wards; increase/decrease the number of wards and/or trustees; abolish the existing ward and establish the number of trustees to be elected at large, (not fewer than five or larger than 9); or establish wards and state the number of trustees to be elected in each ward.

Your Committee was informed that this is not the first time the Board reviewed trustee/ward representation, in fact, at a meeting held May 14, 2001, a previous Board of Trustees received a petition requesting that the ward and trustee representation system of the Winnipeg School Division be changed to 11 wards having one trustee each, and recommending an arms length commission to establish ward boundary options. The Board referred this matter to the Policy/Program Committee. On December 19, 2005, the Board of Trustees adopted a motion that based on the report received from the Consultant retained by the Division and the responses received from the consultation retained by the Division's stakeholder groups, there be no change to the structure of division boundaries nor trustee representation.

Your Committee requested that administration provide an update on the report prepared by the Consultant in 2003 which was based on 9 wards/9 trustee representation, voter and school population. It was recommended that a proposal and updated map outlining the proposed boundaries be distributed all parent councils, board advisory committees, employee groups, student councils, and others upon request for feedback by October 31<sup>st</sup>, 2013.

**Recommendation:**

That a proposal for 9 single trustee wards and an updated map of the ward boundaries be distributed to all parent councils, board advisory committees, employee groups, schools, student councils, and others upon request for feedback by October 31<sup>st</sup>, 2013.

**NOTE: At a meeting held September 9, 2013, the Board of Trustees adopted a motion to refer the matter back to the Ward Boundaries Committee for discussion.**

Respectfully Submitted,

KRISTINE BARR  
Committee Chair

**IN ATTENDANCE:**

Trustees:

Administration:

K. Barr, R. Hildahl, S. Hrynyk, C. Collins, M. Babinsky, M. Wasyliv  
R. Appelmans, B. Lapointe